





## Handset Name

**From the Handset Setup Menu:**

- Press the caller ID-volume ( ▼ or ▲ ) button to scroll to the ***HANDSET NAME*** sub-menu.
- Press mute/program button to enter the menu. ***HANDSET NAME*** shows in the display.
- Use the touch-tone pad to enter a name (up to 15 characters). More than one letter is stored in each of the number keys. For example, to enter Bill Smith, press the 2 key twice for the letter B. Press the 4 key 3 times for the letter l. Press the 5 key 3 times for the letter L. Press the 5 key 3 times for the second letter L, and press the 1 key to insert a space between the first and last name. Press the 7 key 4 times for the letter S; press the 6 key once for the letter M; press the 4 key 3 times for the letter l; press the 8 key for the letter T; press the 4 key twice for the letter H.  
**NOTE: If you make a mistake, use the delete button to backspace and delete one character at a time.**

- Press the mute/program button to save your name. You will hear a confirmation tone and the handset name shows in the display.

## Ringer Tone

You may choose from ten different ringer tones and ten different melodies.

**From the Handset Setup Menu:**

- Press the caller ID-volume ( ▼ or ▲ ) button to scroll to the ***RINGER TONE*** sub-menu.
- Press mute/program button to enter the menu. ***SET RINGER TONE 01*** shows in the display. *01* is default setting.
- Use the caller ID-volume ( ▼ or ▲ ) button to scroll to the desired setting (1 through 20). You will hear a sample of the ringer tone/melody you select.
- Press the mute/program button to save your selection. You will hear a confirmation tone and the selected ringer tone shows in the display.

**NOTE: You must have the Ringer Volume set to ON for ring tone to signal an incoming call.**

## Ringer Volume

**From the Handset Setup Menu:**

- Press the caller ID-volume ( ▼ or ▲ ) button to scroll to the ***RINGER VOLUME*** sub-menu.
- Press mute/program button to enter the menu. ***SET RINGER 1HI 2LO 3OFF*** shows in the display.
- Use the touch tone pad on the handset to select 1, 2 or 3, or use the caller ID-volume ( ▼ or ▲ ) button to scroll to your selection. *HI* is the default setting.
- Press the mute/program button to save your selection. You will hear a confirmation tone and the new volume setting shows in the display.

**NOTE: If you turn the ringer OFF, the ringer off icon shows in the display.**

## VIP Melody

This features allows you to assign a specific melody to someone you want to get your attention when the person calls. When a VIP melody is assigned and that person calls, the unit rings the normal ring for the first ring and then follows with VIP melody ring. You may choose from ten different polyphonic melodies and may store up to 10 VIP records.

- NOTE: This feature ONLY works when the following conditions are met.**
- You have subscribed to Caller ID.**
  - You have your Caller ID record previously transferred to the memory.** (Refer to Storing CID Records in Internal Memory). ***NO USER MEMORY will show in the display to remind the user to do CID record transfer first.***

## Storing VIP Melody

**From the Handset Setup Menu:**

- Press the caller ID-volume ( ▼ or ▲ ) button to scroll to ***VIP MELODY*** sub-menu.
- Press mute/program button to select VIP melody feature and then display VIP 1 record.
  - If VIP1 does NOT contain any specific number/records, it will display ***EMPTY***.
- Press caller ID-volume ( ▼ or ▲ ) button to select the specific VIP melody memory location (10 VIP locations) that does not contain any record.
- Press mute/program button to display ***SELECT MEMORY***.

**NOTE: If the memory location does not contain any CID memory records and you are trying to mark a specific record as VIP MELODY, then SELECT MEMORY will not be displayed. Instead, NO USER MEMORY will display in prompt to alert the user.**

- Press caller ID-volume ( ▼ or ▲ ) button to view the records from memory to be selected as VIP.
- Press mute/program button to confirm and then display ***VIP MELODY 01*** to wait for the melody tone selection.
- Press caller ID-volume ( ▼ or ▲ ) button to select from melody 01 to melody 10 (a testing tone is generated while making melody selection)
- Press mute/program button to confirm.

**NOTE: If the desired number/record was previously stored in any one of the ten VIP melody records, DUPLICATE NUMBER shows in the display.**

## Changing a Stored VIP Melody Record

Use the Storing VIP Melody procedure to change the number of a selected record and replace the old phone number with new phone number.

When ***REPLACE VIP# ?*** shows in the display, you must press mute/program button on the handset to confirm replacement.

## Reviewing And Deleting Stored VIP Melody Record

**From the Handset Setup Menu:**

- Press the mute/program button to enter to ***VIP MELODY*** menu.
- Use the caller ID-volume ( ▼ or ▲ ) button to scroll to the desired VIP Melody Record.
- If you want to delete the information, press the delete button on the handset while the entry displays. The display show ***DELETE VIP# ?***
- Press delete again to confirm. You will hear a confirmation tone and ***VIP# DELETED*** shows in the display.

## Key Tone

**From the Handset Setup Menu:**

- Press the caller ID-volume ( ▼ or ▲ ) button to scroll to the ***KEY TONE*** sub-menu.
- Press mute/program button to enter the menu. ***SET KEY TONE 1ON 2 OFF*** shows in the display.
- Use the touch tone pad on the handset to select 1 or 2, or use the caller ID-volume ( ▼ or ▲ ) button to scroll to your selection. *1ON* is the default setting.
- Press the mute/program button to confirm and the key tone setting shows in the display.

## Message Alert (for answering system)

This feature sets your answering system to give an alert tone every 10 seconds when there are new messages.

**From the Handset Setup Menu:**

- Press the caller ID-volume ( ▼ or ▲ ) button to scroll to the ***MESSAGE ALERT*** sub-menu.
- Press mute/program button to enter the menu. ***NEW MSG ALERT 1ON 2OFF*** shows in the display.
- Use the touch-tone pad to enter the selection, or use the CALLER ID-VOL ( ▼ or ▲ ) button to scroll to the ***1ON*** or ***2OFF***. The default setting is *2OFF*.
- Press the mute/program button to confirm. You will hear a confirmation tone and the new setting shows in the display.

## Rings to Answer (for answering system)

This feature lets you select the number of times you want the phone to ring before the answering system answers a call.

**From the Handset Setup Menu:**

- Press the caller ID-volume ( ▼ or ▲ ) button to scroll to the ***RING TO ANSWER*** sub-menu.
- Press mute/program button to enter the menu. ***RING TO ANSWER 3 4 5 6 TS*** shows in the display.
- Use the caller ID-volume ( ▼ or ▲ ) button to scroll to the your selection. The default setting is 5.
- Press the mute/program button to confirm. You will hear a confirmation tone and the new setting shows in the display.

**NOTE: If you select Toll Saver (TS) the unit answers after the 3rd ring if there are NEW messages, OR the unit answers after the 5th ring if there are NO new messages. This allows user to access their answerer from another location and then hang up after 4 rings to save long distance charges.**

## Security Code (for answering system)

You can access the answering system from a tone dialing telephone in another (remote) location. The security code is required for remote access, and it prevents unauthorized access to your answering system.

**From the Handset Setup Menu:**

- Press the caller ID-volume ( ▼ or ▲ ) button to scroll to the ***SECURITY CODE*** sub-menu.
- Press mute/program button to enter the menu. ***SECURITY CODE 1 2 3*** shows in the display.
- Use the touch-tone pad to enter your new 3-digit security code. The default setting is 123.
- Press the mute/program button to confirm. You will hear a confirmation tone and the new security code shows in the display.  
**NOTE: If you make a mistake, use the delete button to delete the security code and begin again.**

## Area Code

**From the Handset Setup Menu:**

- Press the caller ID-volume ( ▼ or ▲ ) button to scroll to the ***AREA CODE*** sub-menu.
- Press mute/program button to enter the menu. ***SET AREA CODE - - -*** shows in the display.
- Use the touch-tone pad to enter your 3-digit area code.
- Press the mute/program button to confirm. You will hear a confirmation tone and the new area code shows in the display.  
**NOTE: To restore the default setting to - - -, press and release delete when SET AREA CODE shows in the display.**

## Tone/Pulse

**From the Handset Setup Menu:**

- Press the caller ID-volume ( ▲ or ▼ ) button to scroll to the ***TONE PULSE*** sub-menu.
- Press mute/program button to enter the menu. ***TONE/PULSE ▶ 1TONE 2PULSE*** shows in the display. The default setting is "1 TONE".
- Use the touch-tone pad or caller ID-volume ( ▲ or ▼ ) to enter ***1 TONE*** or ***2 PULSE***.
- Press the mute/program button to confirm. You will hear a confirmation tone and your selection shows in the display.

## Registration

**Your packaged handset(s) are pre-registered and ready to use. It is not recommended that a handset be registered again unless absolutely necessary.**

**From the Handset Setup Menu:**

- Press the caller ID-volume ( ▼ or ▲ ) button to scroll to the ***REGISTRATION*** sub-menu.
- Press the mute/program button to enter the menu. ***REGISTRATION 1YES ▶ 2NO - - -*** shows in the display The default setting is "2NO".
- Use the touch-tone pad to select **1** for **YES** or **2** for **NO**. Or use the caller ID-volume ( ▼ or ▲ ) button to scroll to ***1YES*** or ***2NO***.
- If you select YES, press the mute/program button. ***HOLD BASE PAGE FOR 5 SECONDS, THEN PRESS HANDSET PROGRAM*** shows in the display. (Your handset should be held near the base during registration process.)
- Press and hold the page button on the base unit until the CHARGE /IN USE indicator flashes. Press the handset mute/program button. ***REGISTERING*** shows in the display. ***HANDSET X REGISTERED*** shows in the handset display, where X is the handset number. You may now rename your handset. (Refer to Step 3 & 4 of Handset Name Section)

**NOTE: IF you are re-registering the handset through the handset menu; to rename your handset you must go to the Handset Name Section and start from the beginning step.**

## De-Registration

**De-registration cancels registration. During the de-registration process, keep the handset near the base.**

**From the Handset Setup Menu:**

- Press the caller ID-volume ( ▼ or ▲ ) button to scroll to the ***DEREGISTRATION*** sub-menu.
- Press the mute/program button to enter the menu. ***DEREGISTRATION 1YES ▶ 2NO - - -*** shows in the display The default setting is "2NO".

- Use the touch-tone pad to select **1** for **YES** or **2** for **NO**. Or use the caller ID-volume ( ▼ or ▲ ) button to scroll to ***1YES*** or ***2NO***.

**WARNING: It is not recommended that a handset be de-registered unless absolutely necessary because once a handset is de-registered, that handset's telephone features cannot be used until the handset is re-registered.**

- Select ***NO***, if you do not want to de-register.

- If you select YES, press the mute/program button and ***MOVE NEAR TO BASE*** displays for 2 seconds, then ***CONFIRM? 1YES 2NO*** appears in the display.

- Press the touch-tone pad to select ***1YES*** or ***2NO***, or use the caller ID-volume ( ▼ or ▲ ) button to scroll to ***1YES*** or ***2NO***.

- If you select YES, press the mute/program button to confirm. ***DE-REGISTER...*** shows in the display. You will hear a confirmation tone. Then ***HANDSET X DEREGISTERED*** shows in the display to confirm the handset is deregistered.

**NOTE: When you complete the de-registration process, HANDSET NEEDS REGISTRATION shows in the display. To use the handset, you MUST re-register the handset using the Registration process.**

## Global De-registration

If one or more handsets becomes lost, you should de-register all handsets to ensure proper system operation. Follow the steps below to de-register all handsets at the same time.

**WARNING: It is not recommended that a handset be de-registered unless absolutely necessary because once a handset is de-registered, that handset's telephone features cannot be used until the handset is re-registered.**

- Disconnect power from the base by pulling the plug out of the back of the unit.
- Press and hold the Page button and while holding the Page button reconnect the power.
- Continue to hold the Page button until the charge/in use light flashes rapidly.
- Release the Page button
- Press and release the page button on the base once. All handsets are de-registered and ***HANDSET NEEDS REGISTRATION*** shows in the display.

## Default Setting

As you become familiar with this system, you may prefer to use the system's original settings. Follow the steps below to return to the factory default settings.

**From the Handset Setup Menu:**

- Press the caller ID-volume ( ▼ or ▲ ) button to scroll to the ***DEFAULT SETTING*** sub-menu.
- Press the mute/program button to enter the menu. ***DEFAULT SETTING 1YES 2NO*** shows in the display.
- Use the touch-tone pad to select ***1YES*** or ***2NO***, or use the caller ID-volume ( ▼ or ▲ ) button to move the cursor to ***1YES*** or ***2NO***. *2NO* is default setting.  
**NOTE: If you choose YES all the settings in the programmable menu are returned to factory default setting.**
- Press the mute/program button to save your selection. You will hear a confirmation tone.

## Telephone Operation

### Visual Indicators

#### charge/in use/VMWI Indicator on Base

The charge/in use/VMWI indicator on the base will flash to alert you to an incoming call, during paging, or if you have a message waiting from your service provider. The indicator will remain lit when a handset is in the base charging or when the line is in use.

#### TALK/CALL BACK Indicator on Handset

The TALK/CALL BACK and SPEAKER indicator buttons flash when you receive a call and remain lit during a call.

#### VMWI Indicator on Handset

**IMPORTANT: In order to use this unit's Visual Message Waiting Indicator (VMWI) feature, you must subscribe to this service from your phone company.**

The VMWI indicator on the top of the handset flashes when you receive a new message from your service provider.

## Speakerphone Operation.

**NOTE: If you are using the speakerphone, remain close to handset so the party you are speaking to can hear you.**

If you are using the handset and want to switch to the speakerphone, press the SPEAKER button, press SPEAKER again to end conversation.

If you are using the speakerphone and want to switch to the handset, press the TALK/ CALL BACK button, press TALK/CALL BACK again to end conversation.

## Making a Call

- Press the TALK/CALL BACK or SPEAKER button. Dial the desired number.

- OR -

Dial the number first, then press the TALK/CALL BACK or SPEAKER button.

- OR -

Press the caller ID-volume ( ▼ or ▲ ) button to select the desired record, then press the TALK/CALL BACK or SPEAKER button.

- When finished, press the TALK/CALL BACK or SPEAKER button to hang up.

**NOTE: You may enter up to 32 pre-dial digits.**

**NOTE: If you want to delete the pre-dial number you entered, press the delete button until all of the digits are erased.**

## Answering Calls

- When the phone rings, press the SPEAKER button on the handset.

- OR -

Pick up the handset and press the TALK/CALL BACK button.

- When finished, press SPEAKER or TALK/CALL BACK to hang up.

**NOTE: Adjust the handset volume by pressing the caller ID-volume ( ▼ or ▲ ) button during a call.**

## Call Timer

After you press the TALK/CALL BACK button on the handset, the built-in call timer shows on the display and counts the length of time of the call in minutes and seconds.

## Auto Standby

If you place the handset in the cradle while the handset is off the hook (during a call), the call is automatically disconnected.

## Ringer HI/LO/OFF (Shortcut)

There are two ways to set the ringer to HI/LO/OFF. One is the traditional way as described in the Programming Functions; Handset Setup; Ringer Volume menus. The other one is this short cut to ringer menu.

- Make sure the phone is **OFF** (not in talk mode).
- Press the #pause/ringer button to display ***SET RINGER 1HI 2LO 3OFF***.
- Use the touch tone pad on the handset to select 1, 2 or 3, or use the caller ID-volume ( ▼ or ▲ ) button to scroll to your selection. *HI* is the default setting.

- Press #pause/ringer button again to save and display the new selection for a few seconds.

## Flash/Call Waiting

If you subscribe to the combined Call Waiting Caller ID service from your local telephone company, you will receive Caller ID information (if available) on Call Waiting calls. During a phone call, you will hear a beep to indicate another call is waiting on the line and Caller ID information for the waiting call shows on the handset display.

- To connect to the waiting call, press the flash/answerer button on the handset, and your original call is put on hold.
- To switch between the two calls, press the flash/answerer button.

**TIP: Do not press the TALK/CALL BACK button on the handset to activate a custom calling service, such as call waiting, or call will disconnect.**

## Last Number Redial

You may redial a number up to 32 digits long. To quickly redial the last number you dialed:

- Press the TALK/CALL BACK button.
- Press the redial button.

-OR-

- Press the redial button first, then use the caller ID-volume ( ▼ or ▲ ) button to select the desired redial number.

- Press the caller ID-volume ( ▲ ) to review the oldest call and scroll toward the most recent calls (higher numbers).

- Press the caller ID-volume ( ▼ ) to review the newest call and scroll to older calls (lower numbers).

**NOTE: You may choose from three last dialed numbers.**

- Press the TALK/CALL BACK button. The number dials automatically.

If you get a busy signal and want to keep dialing the number, press the redial button to quickly redial the number.

## Exit

Press the \*TONE/exit button to exit a menu function and return to the standby screen.

## Page

The page feature helps you locate a misplaced handset. To send and receive pages, all handsets must be registered. If your handset is not registered, follow the instructions in the Registration section of this manual.

**Handset to Handset Paging (applicable only with additional handsets)**

- Make sure the phone is **OFF** (not in talk mode).
- Press and release the int button on a handset. ***PAGING EXTENSION?*** shows in the display.
- Use the touch-tone pad to enter the handset number you want to page.
- To cancel the page, press the \*TONE/exit, int, or TALK/CALL BACK button on the originating handset, or press the \*TONE/exit button on the receiving handset.

**Paging All Handsets from a Handset (applicable only with additional handsets)**

- Make sure the originating phone is **OFF** (not in talk mode).
- Press and release the int button on a handset. ***PAGING EXTENSION?*** shows in the display.
- Use the touch-tone pad to enter the handset number you want to page. (1= to page Handset 1, 2=to page handset 2, etc., and 5=to page all handsets)
- To cancel the page, press the \*TONE/exit, int, or TALK/CALL BACK button on the originating handset, or press the \*TONE/exit button on the receiving handset.

**Paging from the Base/Group Page**

Use the base-only to page all registered handsets at the same time.

- Press the page button on the base. All handsets beep for two minutes, and ***PAGING FROM BASE*** shows on each handset's display.
- To cancel the page, press the page button on the base, or press the TALK/CALL BACK button or the \*TONE/exit button on each handset.

## Mute

**To have a private, off-line conversation, use the MUTE feature. The party on the telephone line cannot hear you, but you can hear them.**

- Press the mute/program button. The handset display shows ***MUTE ON***.
- Press the mute/program button to cancel and return to your phone conversation.

## Receiver Volume Control

When the handset is **ON** (in talk mode) you may adjust the receiver volume by pressing the caller ID-volume ( ▼ or ▲ ) button. There are four volume levels to choose from. When the maximum or minimum volume level is reached, the phone beeps twice. VOL 1 is minimum and VOL 4 is maximum.

## Do Not Disturb (DND)

DND allows you to mute the ringer on all handsets.

In the standby mode, press the do not disturb button on the base. The DND indicator will light and ***DO NOT DISTURB*** shows in handset display. To cancel, press the do not disturb button again.

## Intercom Operation (applicable only with additional handsets)

The intercom feature allows you to have a conversation with another registered handset without tying up the telephone line, allowing you to still receive incoming calls.

## Making an Intercom Call

- Make sure the handset is **OFF** (not in talk mode).
- Press the int button on the handset.
- Use the touch-tone pad to select the handset you want to page.

**NOTE: To cancel page, press the int button again or the \*TONE/exit button on the sending handset.**

- Wait for the person at the receiving handset to press the int button.

**NOTE: If the receiving handset does not answer within two minutes, the intercom call is automatically canceled. The originating handset displays **NO ANSWER**.**

- When finished, press the \*TONE/exit button or int button on either handset to deactivate the intercom.

**NOTE: The system is expandable up to 4 handsets (by purchase of optional Model 28110 handset with recharge cradle). When 4 handsets are registered, the system can handle 2 separate intercom operations at once, for example, 1st handset intercoms with 2nd handset while 3rd handset intercoms with 4th handset.**

## Receiving an Intercom Call

When you receive an intercom call, your handset beeps. To answer the call press the int button or TALK/CALL BACK button.

## Advanced Intercom Features

### Receiving an Incoming Call During an Intercom Call

If you receive a telephone call during an intercom call, the intercom call is immediately terminated and both handsets ring. Either handset user may press the TALK/CALL BACK button to answer the call.

### Using Intercom with External Telephone Calls

During a telephone call, you may use the intercom/paging function to page another handset and have an off line, private (two-way) intercom conversation. You may also have a three-way conversation between the external caller and the handsets, or you may transfer the external telephone call to another handset.

**NOTE: Before you intercom/page another handset, you must decide whether you want to create a two-way or a three-way conversation.**

## Two-Way Calling

- During an external call, press the int button, and use the touch-tone pad to enter the handset number you want to call.

**NOTE: The receiving handset presses the int button to answer the intercom call. Both intercom users may speak privately. The external caller will not hear the intercom conversation.**

- When finished, press the \*TONE/exit button or int button to end the intercom call, return to the talk mode, and resume your original telephone conversation.

## Three-Way Calling

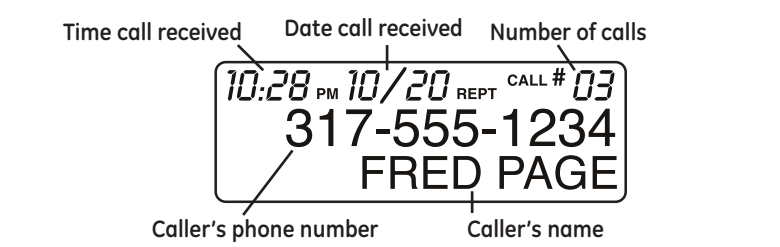
- During an external call, press the int button. ***LINE ON HOLD EXTENSION?*** shows in the display.



## Caller ID (CID)

**IMPORTANT:** In order to use this unit's Caller ID features, you must subscribe to either the standard Name/Number Caller ID Service or Call Waiting Caller ID Service. To know who is calling while you are on the phone, you must subscribe to Call Waiting Caller ID Service.

This unit receives and displays information transmitted by your local phone company. This information can include the phone number, date, and time; or the name, phone number, date, and time.



### Call Waiting Caller ID

Provided you subscribe to Call Waiting Caller ID service from your phone company; if you receive an incoming call and you are using the GE multi handset system, a beep indicates the presence of a Call Waiting call on the line. The Call Waiting Caller ID information will be displayed and stored in the history of all handsets in the system.

- When you hear the call waiting beep in the handset receiver, press the flash/answerer button to put the current call on hold and answer the incoming call. Press FLASH/ answerer again to return to the original call.

### Receiving CID Records

When you receive a call, the Caller ID information is transmitted between the first and second ring. The Caller ID information appears on the display while the phone rings, giving you a chance to monitor the information and decide whether or not to answer the call.

### Storing CID Records (In CID Memory)

If you are not at home or cannot answer, your telephone's Caller ID memory stores the data for the 40 most recent calls you received so you can see who called while you were unavailable. When the 41st call is received, the oldest Caller ID record (1st call) is automatically deleted.

You may review the stored information at any time. Calls received since your last review show as **NEW** in the display. Calls that have not been previously reviewed but were received from the same number more than once show as **REPT** in the display.

### Reviewing CID Records

As calls are received and stored, the display is updated to let you know how many calls have been received. To scroll CID records:

- Make sure the phone is **OFF** (not in talk mode).
- Press the caller ID-volume (▼) button to review the newest CID record.
- Press the caller ID-volume (▲) button to review the oldest CID record first.

### Dialing a CID Number

- Make sure the phone is **OFF** (not in TALK mode).
- Use the caller ID-volume (▼ or ▲) button to display the desired record.
- Press the TALK/CALL BACK or SPEAKER button. The number dials automatically.

**NOTE: Depending on (a) how the incoming caller's phone number is formatted when it is received, and (b) whether or not you previously pre-programmed your local area code into the set up menu, you may need to adjust the format of the incoming caller's stored phone number before making the call, press the format/conf button to adjust the number, and try again.**

Available formats include:

Number of digits	Explanation	Example
Eleven digits	long distance code "1" +3-digit area code +7-digit telephone number.	1-317-888-8888
Ten digits	3-digit area code + 7-digit telephone number.	317-888-8888
Seven digits	7-digit telephone number.	888-8888

### Storing CID Records in Internal Memory

You may also store CID information in the phone's internal memory.

**NOTE: It is important that you format CID records correctly BEFORE storing in internal memory as you cannot reformat CID records stored in memory.**

- Make sure the phone is **OFF** (not in talk mode).
- Use the caller ID-volume (▼ or ▲) button to scroll to the desired CID record.
- Press the Memory button to display **SELECT MEMORY 01-50**.
- Use the touch-tone pad to enter a memory location to store the number in that memory location. You will hear a confirmation tone.

**NOTE: If the memory location is occupied, REPLACE MEMO? is displayed, and you must confirm replacement by pressing the memory button.**

**NOTE: Press the \*TONE/exit button once to keep the previous setting (making no changes) and return to the menu.**

**NOTE: If the selected CID record contains any information that is non-numeric, the unit will not allow this record to transfer to the internal user memory. The handset will display UNABLE TO STORE.**

### To Replace a Stored CID Record

- Repeat steps 1 through 3 in Storing CID Records in Internal Memory. After you enter the memory location, **REPLACE MEMO?** shows in the display.
- Press the Memory button again, and the new CID record replaces the old memory in that location. You will hear a confirmation tone.

### Deleting a CID Record

- Make sure the phone is **OFF** (not in TALK mode).
- Use the caller ID-volume (▼ or ▲) button to display the CID record you want to delete.
- Press the delete button. The display shows **DELETE CALL ID?**
- Press the delete button to erase the record showing in the display. The display shows **DELETED**.

**NOTE: Press the \*TONE/exit button to return to the standby mode without deleting any CID records.**

### Deleting All CID Records

- Make sure the phone is **OFF** (not in TALK mode).
- Use the caller ID-volume (▼ or ▲) button to display any Caller ID record.
- Press and hold the delete button until **DELETE ALL?** shows in the display.
- Press delete button to erase all of the current CID records. The display shows **DELETED** followed by **NO CALLS**.

**NOTE: Press the \*TONE/exit button to return to the standby mode without deleting any CID records.**

## Memory

Each handset can store up to fifty 20-digit numbers with up to 15-character names in memory for quick dialing. This memory feature is in addition to the CID memory log, which stores up to 40 CID records in each handset.

### Storing a Name and Number in Memory

- Make sure the phone is **OFF** (not in talk mode).
- Press the memory button to display **SELECT MEMORY 01-50**.
- Press the desired memory location button (01 through 50) or use the caller ID-volume (▼ or ▲) button to scroll to desired the memory location.

**NOTE: If the memory location is occupied, the memory location number and stored name and telephone number shows in the display. If the memory location is empty, EMPTY shows in the display.**

- Press the memory button. The display shows **ENTER NAME**.
- Use the touch-tone pad to enter a name (up to 15 characters). More than one letter is stored in each of the number keys. For example, to enter Bill Smith, press the 2 key twice for the letter B. Press the 4 key 3 times for the letter I. Press the 5 key 3 times for the letter L. Press the 5 key 3 times for the second letter L, and press the 1 key to insert a space between the first and last name. Press the 7 key 4 times for the letter S, press the 6 key once for the letter M; press the 4 key 3 times for the letter I; press the 8 key for the letter T; press the 4 key twice for the letter H.

**NOTE: If you make a mistake press the delete button to backspace and erase the wrong character(s) or number(s).**

- Press the memory button to confirm and save the record. The display shows **ENTER TEL NUMBR**.
- Use the touch-tone pad to enter the telephone number (up to 20 digits, including pauses (press #PAUSE button), and press the memory button again to save the record. The unit beeps to confirm.

**NOTE: The system treats PAUSES as delays or spaces in the dialing sequence.**

- To enter another name and number in a different memory location, return to step 2 and repeat the process.

### Storing the Last Number Dialed

You may transfer all three redial numbers into internal user memory.

- Make sure the phone is **OFF** (not in TALK mode).
- Press redial button to display the most recent redial number.
- Use the caller ID-volume (▼ or ▲) button to scroll to desired redial number.
- Press memory button to display **SELECT MEMORY 01 - 50**.
- Use touch-tone pad to enter two digit desired memory location (01 through 50). Display will show **ENTER NAME**.
- Follow step 5 in the "Storing a Name and Number in Memory" section to enter name.

**NOTE: If the memory location is occupied, REPLACE MEMO? is displayed, and you must confirm replacement by pressing the memory button.**

- Press memory button to save.
- To enter another name and number in a different memory location, return to step 2 and repeat the process.

**NOTE: If the redial number has more than 20 digits, it cannot be stored in memory.**

### Inserting a Pause in the Dialing Sequence (of a Stored Number)

Press the #pause/ringer button on the handset's touch-tone pad to insert a delay in dialing sequence when a pause is needed to wait for a dial tone (for example, after you dial 9 for an outside line, or to wait for a computer access tone.) Each pause counts as one digit in the dialing sequence.

### Reviewing Records Stored in Memory

- Make sure the phone is **OFF** (not in talk mode).
- Press the memory button to display **SELECT MEMORY 01-50**.
- Press the caller ID-volume (▼ or ▲) buttons to scroll the records, or use the handset's touch-tone pad to enter the memory location number.

### Changing Records Stored in Memory

Follow the procedure for Storing Names and Numbers in Memory, except replace a stored telephone number with a new one.

### Deleting Records Stored in Memory

- Make sure the phone is **OFF** (not in talk mode).
- Press the memory button to display **SELECT MEMORY 01-50**.
- Press the caller ID-volume (▼ or ▲) button to scroll to the record you want to delete or use the touch-tone pad to enter the desired memory location.
- Press the delete button to mark the record for deletion. The display shows **DELETE?**
- Press the delete button to delete the record. **DELETED** shows in the display.

**NOTE: If you don't want to change or delete a record, simply press the \*TONE/exit button, or wait for one minute to exit the review mode automatically.**

### Dialing a Number from Memory

- Make sure the phone is **ON** (in talk mode) by pressing the TALK/CALL BACK or SPEAKER button.
- Press the memory button to display **MEMO # - -**.
- Use the touch tone pad to enter the memory location number. The number dials automatically.

-OR-

- Make sure the phone is **OFF** (not in talk mode).
- Press the memory button to display **SELECT MEMORY 01-50**.
- Press the memory location for the phone number you want to dial, or use the caller ID-volume (▼ or ▲) button to scroll to the number you want to dial.
- Press the TALK/CALL BACK or SPEAKER button. The number dials automatically.

### Chain Dialing from Memory

Use this feature to make calls from records stored in memory which require a sequence of numbers, such as a calling card number used for a frequently called long distance number. The following example shows how you can store each part of the dialing sequence and use chain dialing to make a call through a long distance service:

The Number For	Memory Location
Long Distance Access Number	7
Authorization Code	8
Frequently called long distance number	9

- Make sure the phone is **ON** (in talk mode) by pressing the TALK/CALL BACK or SPEAKER button.
- Press the memory button, and then press 07.
- When you hear the access tone, press the memory button, and then press 08.
- At the next access tone, press the memory button and then 09.

## Answering System Operation

This section discusses the buttons and features on the answering system.

### Message Counter Indicator

The message counter gives you a numeric display of how many messages you have. The new message indicator flashes to indicate you have new messages. See below for the details.

- Message counter has a number displayed without flashing - No new messages. Shows total number of old messages.
- Message counter has a flashing number displayed - There are new messages. Shows total number of old and new messages.
- Message counter has bars ( - - ) - Answerer is off.
- Message counter has an "F" flashing on the display - Memory is full.
- Message counter has a "CL" flashing on the display - Clock is not set since power up or after power failure.
- Message counter has six horizontal bars flashing on the display - MEMO recording.
- Message counter has a "An" flashing on the display - Answering incoming calls and recording an incoming call.
- Message counter has "LA" - The answering system is being accessed remotely.
- Message counter has a "A1" or "A2" on the display - Announcement 1 or Announcement 2 is selected as an current outgoing announcement during Announcement selection and announcement recording/playing.
- Message counter has "En" on the display - English is selected as the current voice prompt during language selection.
- Message counter has "Fr" on the display - French is selected as the current voice prompt during language selection.
- Message counter has "SP" on the display - Spanish is selected as the current voice prompt during language selection.

**NOTE: While the messages are playing, the message counter will display the messages in the order they were received.**

**NOTE: The maximum recording time for each message is 3 minutes and the total recording time of this unit is 12 minutes.**

### Leaving a Message/Memo

Use the memo feature to leave a message.

- Press and hold the memo button.
- Begin speaking after you hear "**RECORD MESSAGE**" and start tone.
- Release the memo button when you are finished recording the memo.

**NOTE: Maximum recording time for memo is 3 minutes.**

### Screening Calls from the Base

- When the answering system answers the call, listen while the caller leaves a message (to determine who is calling).
- To speak to the caller, pick up the handset, and press the TALK/CALL BACK or SPEAKER button.

The answering system automatically stops recording when you activate the handset or pick up an extension phone.

**TIP: Make sure the volume on the base is set loud enough to hear your incoming calls.**

### Messages Playback

The message counter let you know when you have message(s) or new message(s). To play the messages, press the PLAY/STOP button.

While a message is playing, you may do the following:

- Press the corresponding PLAY/STOP to stop the message playback.
- Press and release the review button to restart the current message.
- Press and release the review button twice to go to the previous message.
- Press and release the skip button to go to the next message.
- Press the delete button to erase the current message.

### Memory Full

When the answering system memory is full, the system answers after 10 rings. You should erase some messages so the answering system may record new messages.

### Erasing Messages

You may erase messages in the following three ways:

**To erase a message while it is playing**

- Press and release PLAY/STOP button.
- Press the review and skip buttons to select and play the message you want to erase.
- Press the delete button, the current message is erased, and the next message plays.

**To erase all previously played Messages in a mailbox**

- Make sure the phone is **OFF** (not in talk mode)
- Press and hold the delete button until "**ALL OLD MESSAGES ERASED**" is announced.

**To erase a message from the handset :**

- Press the flash/answerer button on the handset
- Press the play/stop (key 2) on the handset.
- Press the erase (key 0) on the handset to erase a message during playback.

**NOTE: Erased messages cannot be restored.**

## Remote Access

You may access the answering system with the cordless handset or from any tone-dial compatible telephone.

### Cordless Handset

Use the corresponding handset keys just like you would use the base buttons (see "Answering System Setup"). The button functions are located on the handset above each number key. For example, to play messages:

- Press the flash/answerer button. The display shows **ANSWERER REMOTE ACCESS**.
- Press 2 (play/stop) to play the message.
- When you are finished listening to your messages, press the flash/answerer button again.

### Screening Calls from the Handset

Use the handset to screen calls even when you can't hear the answering system.

**When the answering system picks up:**

- Press the flash/answerer button to access the answering system. **CALL SCREENING** shows on the display.
- Listen as the caller leaves a message.
- Press the TALK/CALL BACK or SPEAKER buttons to speak to the person or press the flash/answerer button to stop screening the call.

### Accessing the Answering System from Another Location

You can access your answering system from any touch-tone phone by entering your 3-digit security code during the playing of outgoing announcement or after you hear the outgoing announcement.

- Dial the telephone number to which the answering system is connected.
- Enter the security code during the outgoing announcement or after you hear the tone.

**Note: The default security code is 123**
- Follow the voice menu to use the answering system's remote functions.

**The remote feature lets you perform the following functions:**

To	Press this button
Review message	1
Play back messages	2
Stop message playback	2
Erase message	0 (during message playback)
Skip message	3
Turn off/on answerer	4
Review voice menu options	7

### Memory Full

When answering system memory is full, the system answers after 10 rings, beeps and waits for you to enter the 3-digit security code. If you don't enter the security code within 8 seconds, the phone hangs up.

You should erase some messages so the answering system can record new messages.

**NOTE: The unit also answers after the 10th ring if it is turned off. To access the answering system, enter your 3-digit security code.**

## Belt clip and Optional Headset

### Connecting the Belt Clip

- To attach the belt clip, insert the sides of the belt clip into the slots on each side of the handset.
- Snap the ends of the belt clip into place.

### Connecting an Optional Headset to the Handset

Each handset can be used with an optional headset hands free operation.

- Connect the headset to the headset jack on the side of the handset. The handset receiver and microphone are disabled when the headset is connected.
- Adjust the headset to rest comfortably on top of your head and over your ear. Move the microphone to approximately two to three inches from your mouth.
- Press the TALK/CALL BACK button to answer a call or make calls using the headset.
- To return to normal operation, unplug the headset from the jack.

## Changing the Battery

**CAUTION: To reduce the risk of fire or personal injury, use only the Thomson Inc. approved model 5-2721 Nickel-metal Hydride battery (Ni-MH), which is compatible with this unit.**

- Make sure the telephone is **OFF** (not in TALK mode) before you replace the battery.
- Remove the battery compartment door.
- Disconnect the battery plug from the jack inside the battery compartment and remove the battery pack from the handset.
- Insert the new battery pack and connect the cord to the jack inside the battery compartment.
- Put the battery compartment door back on.
- Place handset in the base or handset charge cradle to charge. **Allow the handset battery to properly charge (for 16 hours) prior to first use or when you install a new battery pack. If you do not properly charge the phone, battery performance will be compromised.**

**NOTE: The RBRC seal on the battery used in your Thomson Inc. product indicates that we are participating in a program to collect and recycle the rechargeable battery (or batteries). For more information go to the RBRC web site at [www.rbrc.org](http://www.rbrc.org) or call 1-800-8-BATTERY or contact a local recycling center.**

## Battery Safety Precautions

- Do not burn, disassemble, mutilate, or puncture. Like other batteries of this type, toxic materials could be released which can cause injury.
- To reduce the risk of fire or personal injury, use only the **Nickel-metal Hydride** battery listed in the User's Guide.
- Keep batteries out of the reach of children.
- Remove batteries if storing over 30 days.

## Display Messages

The following messages shows the status of the phone, provides Caller ID information or helps you set up and use your phone.

**BLOCKED NUMBER** Indicates the person is calling from a number which is blocked from transmission.

**CHARGING...** Indicates the handset needs to charge for a period of time before it can resume normal function.

**DELETE ALL?** Prompt asking if you want to erase all CID records.

**DELETE CALL ID?** Prompt asking if you want to erase the CID record showing on the display.

**DELETE?** Prompt asking if you want to erase one of the 50 records stored in the phone's memory.

**DUPLICATE NUMBER** Under VIP melody feature, if the desired number/record was selected in any one of TEN VIP melody records before, **DUPLICATE NUMBER** shows in the display.

**END OF LIST** Indicates that there is no additional information in CID memory.

**ENTER NAME** Prompt telling you to enter a name in one of the 50 memory locations.

**ENTER TEL NUMBR** Prompt telling you to enter a telephone number in one of the 50 memory locations.

**NEW** Indicates call or calls which have not been reviewed.

**HANDSET NAME** Prompt telling you to enter the user name for the registered handset.

**HANDSET NEEDS REGISTRATION** Indicates you must register a non-registered handset prior to use.

**INCOMPLETE DATA** Caller information is interrupted during transmission or the phone line is excessively noisy. Indicates no CID information was received, you are not subscribed to CID service, or CID service is not working.

**LINE IN USE** Displays on handset while the line is in use.

**LONG DISTANCE** Indicates CID record is from a long distance call.

**LOW BATTERY** Indicates the battery needs to be charged.

**NEW VOICE MAIL CALL SCREENING** Indicates voice mail has not been retrieve from service provider. Indicates you may use the handset to screen calls before answering the call

**NEW CALL XX** XX represents the number of new CID records not reviewed.

**NO CALLS** Indicates there are no CID records in memory.

**NO USER MEMORY** Indicates the memory location contains no user memories and the user is trying to mark a specific user record for VIP MELODY.

**OUT OF RANGE** May indicate handset is too far away from the base or that the power has been interrupted. Move closer and check connections.

**PAGING or PAGING FROM** Someone pressed the page button on the base or int button on the handset

**REPT** Indicates a repeat call message. Indicates a new call from the same number was received more than once.

**SEARCHING** Indicates handset is searching for the base.

**SPKR** Indicates the handset is in speakerphone mode.

**UNKNOWN CALLER/ NAME/NUMBER** Indicates incoming call is from an area not serviced by CID or the CID information was not sent.



## Answering System Display Messages

The following messages show the status of the answering system or help you set up and use the system.

<b>0-59</b>	Indicates the total number of messages.
<b>CL (blinking)</b>	The voice time/day stamp needs to be set.
--	Answering system is turned off.
<b>An (blinking)</b>	The system is answering a call.
<b>F (blinking)</b>	Answering system memory is full.
<b>Six bars (blinking)</b>	The system is recording a memo or an announcement.
<b>LA (Line Access)</b>	External line remote answering system.

## Handset Sound Signals

<i>Signal</i>	<i>Meaning</i>
A long warbling tone (with ringer on)	Signals an incoming call
Three short beeps (several times)	Page signal
One beep every 7 seconds	Low battery warning

## Troubleshooting Guide

### Telephone Solutions

No dial tone

- Check or repeat installation steps:
  - Make sure the base power cord is connected to a working electrical outlet.
  - Make sure the telephone line cord is connected to the base and the wall jack.
- Connect another phone to the same jack. If it doesn't work, the problem might be your wiring or local service.
- The handset may be out of range of the base. Move closer to the base.
- Make sure the battery is properly charged (for 16 hours).
- Make sure the battery pack (in the handset) is properly installed.
- The handset should beep when you press the TALK/CALL BACK button, and the charge indicator on the base should be lit when the handset rests in the cradle. If not, the battery may need to be charged.
- Place handset in charge cradle for at least 20 seconds to reset the unit.

Handset does not ring

- Make sure the handset ringer software switch is set to on.
- The handset may be out of range of the base. Move closer to the base.
- You may have too many extension phones on your line. Try unplugging some extensions.
- Check for a dial tone.

You experience static, noise, or fading in and out

- The handset may be out of range of the base. Move closer to base.
- Make sure base is not plugged into an electrical outlet with another household appliance. If necessary, relocate the base.
- Charge the battery (for 16 hours).

Unit beeps

- Clean the charging contacts on the cordless handset and base charge cradle with a soft cloth or an eraser.
- See solutions for "No dial tone " on previous page.
- Replace the battery.

Memory dialing doesn't work

- Did you program the memory location keys correctly?
- Did you follow proper dialing sequence?

Unit locks up and no communication between the base and cordless handset

- Unplug the power adaptor from the electrical outlet and the back of the base. Remove the handset battery. Wait for 30 seconds and plug the power adaptor back into the base and electrical outlet. Reconnect the battery and charge for 16 hours.

### Caller ID Solutions

No Display

- Charge the battery (for 16 hours). Or replace the battery.
- Make sure the unit is connected to a non-switched electrical outlet. Disconnect the power adaptor from the base and reconnect it.

Caller ID Error Message

- The unit displays this message if it detects anything other than valid Caller ID information during the silent period after the first ring. This message indicates the presence of noise on the line.

No Caller ID

- You must be subscribed to the standard Name/Number Caller ID service from your local telephone company to receive CID information.

### Battery

If you experience any of the following problems, even after recharging the battery, you may need to replace the battery pack:

- Short talk time
- Poor sound quality
- Limited range
- Charge indicator fails to turn on

## Answering System Solutions

Can't hear messages, beep, etc.

- Adjust speaker volume.

Time/Day setting stuck at 12 a.m Mon.

- Set the time clock.

Answers on 10th ring

- Make sure answering system is turned on.
- Answering system memory may be full. Erase some messages.

Incoming messages are incomplete

- An extension phone may have been lifted as a message is received.
- Answering system memory is full. Erase some messages.
- You may have accidentally pressed the play/stop button during playback and stopped the message.

Won't respond to remote commands

- You must use a tone-dial phone. This phone does not support pulse (rotary) dialing.

- Make sure to enter the correct security code.

- Did unit hang up? If you take no action for a period of time, it automatically hangs up.

## Causes of Poor Reception

- Aluminum siding.
- Foil backing on insulation.
- Heating ducts and other metal construction that can shield radio signals.
- You're too close to appliances such as microwaves, stoves, computers, etc.
- Atmospheric conditions, such as strong storms.
- Base is installed in the basement or lower floor of the house.
- Base is plugged into AC outlet with other electronic devices.
- Baby monitor is using the same frequency.
- Handset battery is low.
- You're out of range of the base.

## General Product Care

To keep your unit working and looking good, follow these guidelines:

- Avoid dropping the handset, as well as other rough treatment to the phone.
- Clean the phone with a soft cloth.
- Never use strong cleaning agents, paint thinner, abrasive powder, alcohol, or other chemical products to clean the unit. Doing so will damage the finish.
- Retain the original packaging in case you need to ship the phone at a later date.
- Periodically clean the charge contacts on the handset and base with a clean pencil eraser.

## Accessory Information

DESCRIPTION	MODEL NO.
Handset Replacement Battery	5-2721
AC Power converter	5-2714
Belt Clip	5-2717
Headset	5-2425
Handset charge cradle	5-2716

**To order, call the nearest distributor for your area;**  
**Ontario: (905) 624-8516                      Manitoba: (204) 783-2088**

**British Columbia: (604) 438-8001    Quebec: (514) 352-9071**

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## Service

Thomson Digital Technologies Ltd., warrants to the purchaser or gift recipient that if any manufacturing defect becomes apparent in this product within 1 year from the original date of purchase, it will be replaced free of charge, including return transportation.

This warranty does not include damage to the product resulting from accidents, misuse or leaking batteries.

Should your product not perform properly during the warranty period, either:

- Return it to the selling dealer with proof of purchase for replacement,  
OR
- Remove the batteries (where applicable), and pack product complete with accessories in the original carton (or equivalent).
  - Mail prepaid (with proof of purchase) and insured to:

**Thomson Digital Technologies Ltd.**  
**6200 Edwards Boulevard**  
**Mississauga, Ontario**  
**Canada L5T 2V7**

The provisions of this written warranty are in addition to and not a modification of or subtraction from the statutory warranties and other rights and remedies contained in any applicable legislation, and to the extent that any such provisions purport to disclaim, exclude or limit any such statutory warranties and other rights and remedies, such provisions shall be deemed to be amended to the extent necessary to comply therewith.

If you are unable to find a qualified servicer for out of warranty service, you may write to:

Thomson Digital Technologies Ltd.  
c/o Thomson Inc.  
P.O. Box 0944  
Indianapolis, Indiana, U.S.A., 46206-0944

Attach your sales receipt to this booklet for future reference. This information is required if service is needed during the warranty period.

PURCHASE DATE \_\_\_\_\_

NAME OF STORE \_\_\_\_\_

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